

## DEVON & SOMERSET FIRE & RESCUE AUTHORITY

19 December 2016

### Present:-

Councillors Healey (Chair), Ball, Burridge-Clayton, Chugg, Coles, Colthorpe, Dyke, Edmunds, Ellery, Greenslade (Vice-Chair), Hendy, Hill, Julian, Knight, Leaves, Radford, Randall Johnson, Redman, Riley, Thomas, Way, Wheeler, Woodman and Yeomans.

### Apologies:-

Councillors Bown and Eastman

#### **DSFRA/35** Minutes

**RESOLVED** that the Minutes of the meeting held on 30 September 2016 be signed as a correct record.

#### **DSFRA/36** Authority Extraordinary Meeting held on 31 October 2016 - Summary of Proceedings during which the Meeting was not open to the Press and Public

The Authority received, for information, a report (DSFRA/16/23) of the Director of Corporate Services (as Proper Officer) summarising – without disclosing exempt information - those proceedings of the Extraordinary Meeting of the Authority held on 31 October 2016 during which the press and public were excluded from the meeting. The summary had been prepared in accordance with the requirements of Section 100C(2) of the Local Government Act 1972.

The Minutes of the Extraordinary Meeting, for signature as a correct record, were set out elsewhere on the agenda for this meeting.

**(SEE ALSO MINUTE DSFRA/44 BELOW).**

#### **DSFRA/37** Minutes of Committees

##### a Appointments Panel

The Chair of the Panel, Councillor Dyke, **MOVED** the Minutes of the meetings held on 17 August, 26 September and 4 October 2016 and which had considered the process for and appointment of an Assistant Chief Fire Officer.

##### **RESOLVED**

- (i) that the Minutes be adopted in accordance with Standing Orders; and
- (ii) that, having discharged its function for the appointment of an Assistant Chief Fire Officer, the Panel be formally dissolved.

##### b Community Safety & Corporate Planning Committee

In the absence of the Committee Chair (Councillor Eastman), the Committee Vice-Chair, Councillor Leaves, **MOVED** the Minutes of the meeting held on 28 September 2016 and which had considered, amongst other things:

- an update report on the review of the Corporate Planning framework;
- a report on a refocus of the work of the Community Safety Fire Protection Team and the subsequent retitling of that team as the Business Safety Team;
- a presentation on Service activities in relation to road traffic collisions.

**RESOLVED** that the Minutes be adopted in accordance with Standing Orders.

c **Resources Committee**

The Chair of the Committee, Councillor Dyke, **MOVED** the Minutes of the meeting held on 16 November 2016 which had considered, amongst other things:

- a report on Treasury Management performance for the organisation up to and including the second quarter of the current (2016-17) financial year. (**NOTE:** a copy of the report [RC/16/13] as considered by the Resources Committee was appended to the Minutes of the meeting for information);
- a report on financial performance for the second quarter of the current financial year as against the approved revenue and capital budgets for that year; and
- an update report on progress with the Estates Development Review.

**RESOLVED** that the Minutes be adopted in accordance with Standing Orders.

d **Determinations & Dispensations Committee**

The Chair of the Committee, Councillor Randall Johnson, **MOVED** the Minutes of the Committee held on 28 November 2016 which had conducted a hearing into an allegation of a breach by Councillor Mark Healey of the Authority's approved Member Code of Conduct.

**RESOLVED**

- (i) that the recommendation at Minute DDC/4 relating to a review of the Code of Conduct and subsequent provision of training for the Authority be approved; and
- (ii) that, subject to (a) above, the Minutes be adopted in accordance with Standing Orders.

e **Human Resources Management & Development Committee**

In the absence of the Committee Chair (Councillor Bown), the Committee Vice-Chair, Councillor Chugg, **MOVED** the Minutes of the meeting held on 14 December 2016 which had considered:

- a report on requests, in accordance with the Authority's approved Pay Policy Statement for 2016-17, for retirement and re-employment;
- a report on the health of the organisation (including absence management).

**RESOLVED** that the Minutes be adopted in accordance with Standing Orders.

**DSFRA/38**

**Policing and Crime Bill - Involvement of Police and Crime Commissioners with Fire and Rescue Authorities**

The Authority considered a report of the Director of Corporate Services (DSFRA/16/24) on the provisions in the Policing and Crime Bill for Police and Crime Commissioners to be appointed, with voting rights, to fire and rescue authorities and on a proposal to invite, prior to enactment of the Bill, the Police and Crime Commissioners for Devon & Cornwall and Avon & Somerset to attend and speak at future Authority meetings.

**RESOLVED** that a formal invitation be extended to the Police and Crime Commissioners of Devon & Cornwall and Avon & Somerset to attend and speak (but not vote, at present) at future Authority meetings.

**DSFRA/39 Changes to Arrangements for the Appointment of External Auditors**

The Authority considered a report of the Treasurer (DSFRA/16/25) on external audit options available to the Authority on expiry, at the end of the 2017-18 financial year, of the current contract. The report detailed the advantages and disadvantages of each available option, namely:

- Option 1 - to make a stand-alone appointment of external auditor;
- Option 2 - to set up a joint Auditor Panel/joint procurement process; or
- Option 3 - to opt-in to a sector led body appointed by the Secretary of State and with the ability to negotiate contracts with firms nationally.

Option 2 was not considered feasible as there were unlikely to be many partners. Of Options 1 and 3, the latter was felt to offer greater benefits in terms of maximising an efficient and economic approach to the procurement of external audit and given that it was understood that this option would be adopted by most other fire and rescue authorities. If the Authority wished progress this option, however, it was required to indicate this to Public Sector Audit Appointments (approved by the Government to make future audit appointments on behalf of principal local authorities) by mid-March 2017.

**RESOLVED** that Option 3 be adopted i.e. the Authority “opts in” to Public Sector Audit Appointments Ltd. (PSAA) for the procurement of future external audit provision.

**DSFRA/40 Confirmation of Scheme of Members' Allowances 2017-18**

The Authority considered a report of the Director of Corporate Services (DSFRA/16/26) on the proposed Scheme of Members' Allowances to apply for the forthcoming (2017-18) financial year. The relevant Regulations required the Scheme to be approved and publicised prior to the commencement of the financial year in question.

**RESOLVED**

- (a) that the Scheme of Members' Allowances to operate for the 2017-18 financial year, as set out in paragraphs 2.2 and 2.3 of report DSFRA/16/26, be approved;
- (b) that the Clerk to the Authority be authorised to publicise details of the Scheme in one or more newspapers circulating in the area served by the Authority.

**DSFRA/41 Chairman's Announcements**

The Authority received, for information, a list circulated by the Chairman detailing activities undertaken on behalf of the Authority since its last meeting.

**DSFRA/42 Chief Fire Officer's Announcements**

The Chief Fire Officer reported for information on:

- a visit to the Devon & Somerset Fire & Rescue Service by Home Officer Permanent Secretary Mark Sedwill on 6 December 2016;
- the forthcoming Blue Light Carol Service to be held at Exeter Cathedral in the evening of 19 December 2016;

- success by the Devon & Somerset Fire & Rescue Service in winning the “Best Blended Learning Project – Public and Non-Profit Sector” in the Learning Technologies Awards 2016. Additionally, the Service Academy and Fire Control had been short-listed in the Training Provider of the Year and Team of the Year categories, respectively, in the Excellence in Fire and Emergency Awards 2016.

**DSFRA/43**      **Exclusion of the Press and Public**

**RESOLVED** that, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information as defined:

- for Minute DSFRA/44, in Paragraphs 1 (information relating to an individual), 2 (information likely to reveal the identity of an individual) and 3 (information relating to the financial and business affairs of any particular person [including the authority holding that information]) of Part 1 of Schedule 12A (as amended) of the Act; and
- For Minute DSFRA/45, in Paragraphs 1 and 2 of Part 1 of Schedule 12A (as amended) of the Act.

**DSFRA/44**      **Minutes of the Extraordinary Meeting of the Authority held on 31 October 2016**

(An item taken in accordance with Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded).

(Councillors Healey, Thomas and Woodman each declared, in accordance with the Authority’s Approved Code of Members’ Conduct, personal interests in this item by virtue of being Authority-appointed non-executive directors on the Board of Red One Ltd. Additionally, given this interest, Councillor Healey vacated the Chair, with Councillor Greenslade [Authority Vice-Chair] presiding for this item).

**RESOLVED** that the Minutes of the Extraordinary Authority Meeting held on 31 October 2016 be signed as a correct record.

**DSFRA/45**      **Staffing Matters**

(An item taken in accordance with Section 100A(4) of the Local Government Act 1972 during which the press and public were excluded).

(Councillors Healey, Thomas and Woodman each declared, in accordance with the Authority’s Approved Code of Members’ Conduct, personal interests in this item by virtue of being Authority-appointed non-executive directors on the Board of Red One Ltd. Additionally, given this interest, Councillor Healey vacated the Chair, with Councillor Greenslade [Authority Vice-Chair] presiding for this item).

The Authority considered a report of the Director of Corporate Services (DSFRA/16/27) on a staffing issue and proposed establishment of a small Committee to expedite the resolution of this.

**RESOLVED** that a General Purposes Committee comprising the Authority Vice-Chair (Councillor Greenslade) together with Chairs of the Audit & Performance Review, Community Safety & Corporate Planning, Human Resources Management & Development and Resources Committees (Councillors Radford, Eastman, Bown and Dyke respectively) and Councillor Randall Johnson be established with delegated authority to determine the staffing issue identified in report DSFRA/16/27.

**(NOTE:** in accordance with Standing Order 24(3), Councillors Healey, Thomas and Woodman requested that their abstentions from voting on this matter be recorded).

The Meeting started at 10.00 am and finished at 11.50 am